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பிரதான செயலாளர் அலுவலகம் - மேல் மாகாணம்

OFFICE OF THE CHIEF SECRETARY - WESTERN PROVINCE



204, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, බත්තරමුල්ල.
 204, டென்சில் கொப்பேகடுவ மாவத்தை. பத்தரமுல்ல.
 204, Denzil Kobbekaduwa Mawatha, Battaramulla.



ප්‍රධාන ලේකම් } දුරකථන / தொலைபேசி / Telephone - 011 - 2092599
 பிரதான செயலாளர் } தலைநிலி / பேசுநிலி / Fax - 011 - 2092601
 Chief Secretary } இலெட் / மெயில் / E-mail - chiefsecretary@wpc.gov.lk } 011 - 2093000
 } பொது தொலைபேசி / General Telephone

ISO/IEC: 17021
QMS-001-01

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எனது குறியீடு
My No.

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உமது குறியீடு
Your No. }

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திகதி
Date }

2023.01.

Secretary,
Ministry of Education,
Isurupaya

Chief Secretary,
North Western/ North Central/ Northern/ Sabaragamuwa/
Uva/ Central/ Southern, Province

Secretary,
Provincial Ministry of Education,
Western Province

Applications are called from Class I Officers of the Sri Lanka Education Administrative Service for the currently vacant following positions in the Western Provincial Ministry of Education, Cultural and Arts Affairs, Sports and Youth Affairs and Information Technology.

Calling Applications from Class I Officers of the Sri Lanka Education Administrative Service for the following vacant positions under the Ministry of Provincial Education, Cultural and Arts Affairs, Sports and Youth Affairs and Information Technology.

Accession No.	Designation	Institution	Approved Class
01	Zonal Director of Education	Zonal Education Office-Homagama	Class I
02	Zonal Director of Education	Zonal Education Office- Colombo	Class I
03	Additional Provincial Director of Education (Development and Planning)	Western Provincial Department of Education	Class I
04	Additional Provincial Director of Education (Administration)	Western Provincial Department of Education	Class I

අධ්‍යක්ෂ ජනරාල් பிரதான செயலாளர் Deputy Chief Secretary	පාලන தளவாங்க Administration Tel: 0112092606 Fax: 0112092609 dcsadmin@cs.wpc.gov.lk	අමුත් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training Tel: 0112092631 Fax: 0112092647 dspt@cs.wpc.gov.lk	සීමාව திண Finance Tel: 0112092640 Fax: 0112092636 dsfinance@cs.wpc.gov.lk	සැලසුම් திட்டமிடல் Planning Tel: 0112092532 Fax: 0112092533 dsplan@cs.wpc.gov.lk	ආර්ථික විද්‍යා பொருளியல் Engineering Tel: 0112092501 Fax: 0112092505 dcseng.wpc.gov.lk	ප්‍රධාන අභ්‍යන්තර විෂය பிரதான உள்நகல் கண்காணிப்பு Chief Internal Auditor Tel: 0112092628 Fax: 0112092625 cia@cs.wpc.gov.lk	
	අධ්‍යක්ෂ ජනරාල් பிரதான செயலாளர் Deputy Chief Secretary	පාලන தளவாங்க Administration Tel: 0112092606 Fax: 0112092609 dcsadmin@cs.wpc.gov.lk	අමුත් හා පුහුණු ஆளணி மற்றும் பயிற்சி Personnel & Training Tel: 0112092631 Fax: 0112092647 dspt@cs.wpc.gov.lk	සීමාව திண Finance Tel: 0112092640 Fax: 0112092636 dsfinance@cs.wpc.gov.lk	සැලසුම් திட்டமிடல் Planning Tel: 0112092532 Fax: 0112092533 dsplan@cs.wpc.gov.lk	ආර්ථික විද්‍යා பொருளியல் Engineering Tel: 0112092501 Fax: 0112092505 dcseng.wpc.gov.lk	

02. Qualifications for the post in Class I

- ❖ Being a Class I officer in Sri Lanka Education Administrative Service
- ❖ The applicant should have not undergone any disciplinary punishment within the 05 years immediately preceding the application closing date, 20.01.2023 and have earned all the salary increments within the said period of 05 years.
- ❖ Every applicant should be of sound physical and mental health to carry out the services of his/her post.

03. Method of Selection –

The officers of the Sri Lanka Education Administrative Service, who forward the applications that have fulfilled the qualifications mentioned in the above Paragraph 02, will be subjected to a structured interview conducted by an interview board appointed by the Chief Secretary of Western Province and awarded marks based on the seniority and merit on which the selections would be made. The Officer who obtains the highest marks will be selected to the relevant post. (The application and the method of awarding marks have been attached herewith)

04. The applications forwarded by the officers should be forwarded with the recommendation of their Head of the Institution, Head of the Department and Secretary to the Ministry.

05. Accordingly, you are hereby requested to inform the qualified officers of Sri Lanka Education Administrative Service who serve under your Ministry/ Department/ Zonal Education Office and institutions functioning under it with regard to this matter and inform them further to forward the softcopy of their applications that comply with the specimen application form attached herewith, to the email address applicationptr@gmail.com **on or before 20.01.2023** and to send by SPEED POST/ Registered post or handover the hardcopy thereof to “Chief Secretary, Chief Secretary’s Office (Western Provincial Council), No. 204, Denzil Kobbekaduwa Mawatha, Battaramulla **on or before 23.01.2023**.”

06. The post applied for shall be mentioned on the top left corner of the envelope enclosing the application. Applications received later than the closing date shall be rejected and the final decision regarding the appointment lies with the Chief Secretary of Western Province.

07. Further, if an officer is selected to any post mentioned above, kindly notice that the Chief Secretary of the Western Province cannot mediate to get that officer released to the Western Provincial Council from the relevant administrative authority.

Pradeep Yasarathna
Chief Secretary,
Western Province.